

State of Wisconsin
OFFICE OF STATE EMPLOYMENT RELATIONS

-- DIVISION OF MERIT RECRUITMENT AND SELECTION --
BULLETIN

Date: January 29, 2004

Locator No.: OSER-0014-MRS

Subject: Removal of Titles from the Entry
Professional Program

The purpose of this Bulletin is to notify agencies of the removal of classification titles from the Entry Professional Program (EPP).

The EPP was established in April 1992 and is designed to provide agencies with a flexible and timely process to recruit and hire entry-level professional employees. At the time this program was created, it was the DMRS state recruitment coordinator's responsibility to maintain a list of EPP titles. The list has become quite lengthy, and we have found that agencies no longer need to utilize the program as frequently as they did when the program was established. The reason for this decline is the availability of flexible certification, on-site evaluations, objective inventory questionnaires, etc.

Effective Monday, February 2, 2004, all classification titles will be removed from the EPP. From this date forward, agencies will be required to submit a written request to have titles designated as entry professional. This will allow us to later determine the frequency of which this program is utilized and evaluate its effectiveness.

To request that a classification title be added to the EPP, agency staff should submit a written justification to their assigned DMRS staffing specialist. Information regarding the criteria necessary to be part of the program can be found in Chapter 148—Entry Professional Program (EPP) Procedures of the *Wisconsin Human Resources Handbook*.

Please contact Diane Siegler, DMRS, at (608) 267-0408 or by e-mail at Diane.Siegler@oser.state.wi.us with any questions regarding the Entry Professional Program.

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